



# SAFETY GUIDELINES/OPERATIONS PLAN

Louisville Corporate Games

Louisville, Ky. | September 26, 2020

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## KEY CONTACTS

The primary points-of-contact for the 2020 Louisville Corporate Games are:

NAME	TITLE	CELL PHONE NUMBER
Karl F. Schmitt Jr.	President and CEO	502-262-2807
Greg Fante	Vice President of Sports Development	502-472-6021
Julie Howell	Vice President of Revenue Development	502-376-6450
Troy Killian	Director of Event Operations	502-376-6451
Lisa Mills	Director of Marketing and Public Relations	502-689-2976
Stephanie Burdorf	Manager of Revenue Development	847-372-1403

## EVENT DEFINITIONS

Bracketed Event – An event where teams are playing against other teams and are placed into a bracket to determine a specific schedule of play. In a single-elimination bracketed event, a team is eliminated upon losing the game or match.

Check-In – An area where team captains check in so event staff knows the pre-registered company has arrived.

Event Queue – A large staging area for each event that allows participants to line up and wait their turn while practicing social distancing.

Open Event – An event where participants play for a total score and do not compete directly against another team. Participants show up at any time during the event to line up in a queue to wait their turn to compete.

Rolling Start – A time range for starting the Wellness Walk, in lieu of requiring all participants to begin at the same time.

Team Tent Area – Pre-assigned locations that teams use for a staging area and to provide snacks and hydration for employees during the event.

Team Captains – Designated individuals from each company who serve as primary liaisons to LSC and to company employees regarding Event activities.

## LOUISVILLE SPORTS COMMISSION MISSION

The Louisville Sports Commission (“LSC”) is a Kentucky-based non-profit whose mission is to create, attract and host sporting events and activities that enhance the local economy; help attract and retain talent at local companies; and help improve the health in our community by encouraging active lifestyles.

## EVENT OVERVIEW

LCG is comprised of 12 different activities that take place on various fields and courts spread across 20 acres at Sawyer State Park. The events start at 8 a.m. and end at 1 p.m. Bracketed events are competitive games and matches between teams from different companies; with Open events, participants complete activities for point totals at any time during the day. With regards to COVID-19, LSC is taking numerous measures to promote social distancing during the actual event play. In addition, we eliminated all contact sports and reduced the number of participating teams.

## FACE COVERINGS AND SOCIAL DISTANCING

All staff and volunteers will be required to wear protective face coverings, and participants will be required to wear protective face coverings when not competing in events. LSC has eliminated all contact sports from the list of events, and all event queuing lines are designed to allow social distancing between and among participants, officials, staff and volunteers. The size of the team tent areas will be doubled and the space between team areas will be increased compared to last year to allow for social distancing.

## CONTACT TRACING GUIDELINES

During the registration process, team captains are required to provide LSC signed waivers for each participant. Also, LSC has contact information for all volunteers, staff and vendors who support LCG. In the event of a positive COVID-19 case, LSC immediately will notify team captains and request that they alert all company employees who participated in LCG; LSC will notify all volunteers, staff and vendors to inform them of the situation.

## PERSONAL PROTECTIVE EQUIPMENT (PPEs)

### Event Participants

LSC will request that companies supply their employees / event participants with masks and encourage employees to wear the masks during any non-competition activity, especially while in queue to compete and when interacting with fellow employees.

### PPE Supplies for Staff, Volunteers

Staff and volunteers will be required to wear masks. LSC will provide hand sanitizer, face coverings, gloves, water, sunscreen, and other essentials for staff and volunteers.

### Gloves

Gloves will be worn in close proximity to event participants, in the staging area or other areas as necessary where the potential for transmission is high.

## TEMPERATURE PROCEDURE AND ELEVATED TEMPERATURE PROTOCOL

Team captains will be asked to pre-monitor the health status of participants from their respective companies prior to the event.

Event staff will do temperature checks of every individual who arrives at the event. Based on the CDC definition of a fever and the symptoms of COVID-19, if participants have a temperature of 100.4 degrees or above, they will be excluded from participating in LCG.

## HEALTH OF STAFF/VOLUNTEERS

LSC will request that all staff and volunteers monitor their health prior to the event. LSC also will request that all staff and volunteer maintain social distancing in their assigned areas.

Event staff will do temperature checks of all volunteers and support staff. Based on the CDC definition of a fever and the symptoms of COVID-19, if the individual has a temperature of 100.0 degrees or above, they will be excluded from participating in LCG.

## SANITIZATION PROTOCOLS

LSC will implement infection prevention measures such as posting on-site signage to encourage regular hand washing and sanitizing. Volunteers and staff will regularly clean high touch point areas.

Hand washing and sanitizing stations will be available throughout Sawyer State Park and will be placed in key areas to maximize coverage.

With portable toilets being available to event participants, LSC will provide ample sanitation options such as sinks or hand sanitizer stations immediately outside each portable toilet cluster. Volunteers will continuously clean throughout the event day or schedule additional cleaning. The number of portable toilets will be increased to lower the ratio of participants per portable toilet. Additionally, we will increase the physical footprint by adding space between portable toilets to encourage socially distancing while waiting in lines. LSC will consider additional signage to support physical distancing such as placing 6-foot markers on the ground to show appropriate distance within the queuing line.

## EVENT SET-UP PROTOCOLS AND GUIDELINES

The venue set-up and flow will be designed to encourage physical distancing to mitigate person-to-person contact. LSC will have ample signage placed in key areas of the venue encouraging physical distancing. Additionally, markings will be placed on the ground in areas that could potentially become crowded to encourage participants to spread out.

Periodic PA announcements will be made to remind participants about social distancing guidelines and to discourage the use of other people's equipment, phones, water bottles, etc.

LCG will be open only to participants, officials, vendors and support staff.

## HYDRATION AND NUTRITION

Companies that choose to provide hydration (water and electrolyte drinks) for their employees will be required to provide those products in prepackaged bottles or cans. Also, companies that wish to bring snacks or food for employees will be required to use prepackaged meals and snacks.

## EVENTS

### EVENT STAGING

This map provides a high-level overview of approximate locations where LCG events will be staged.



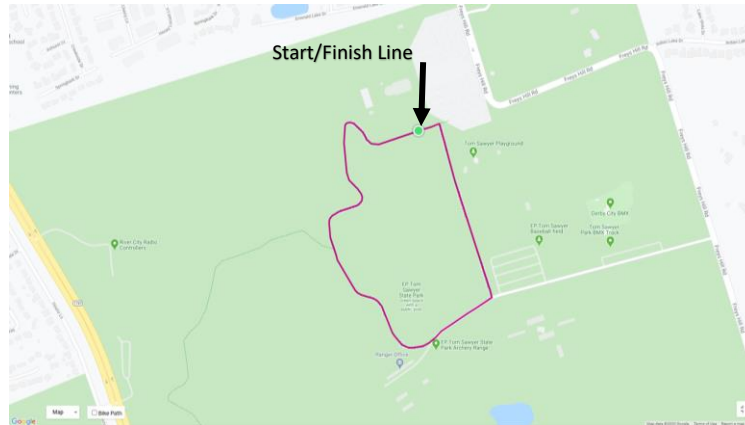
### CAESERS SOUTHERN INDIANA WELLNESS WALK

This event is a one-mile walk on a section of the cross country course within Sawyer State Park. The purpose of this event is to get participants active and to build team spirit.

LSC will implement a rolling start opening at 8 a.m. The dimensions of the starting area will be expanded to 15,000 square feet. This space will help ensure social distancing among participants.

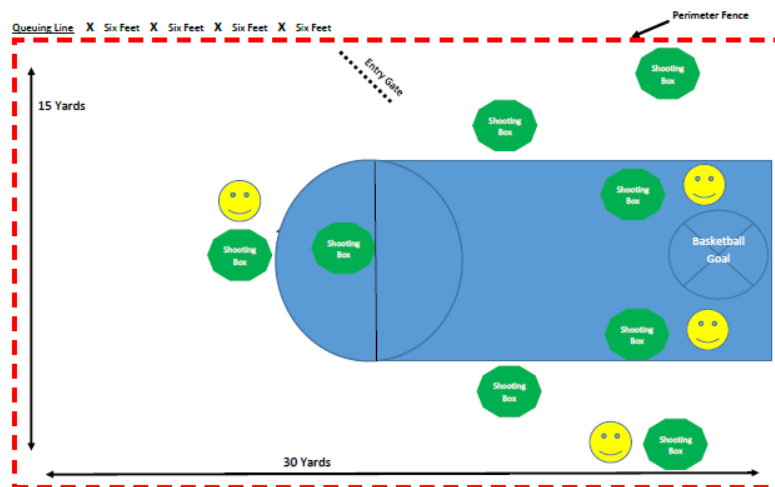
Signage will be placed near the start line and PA announcements will be made regarding social distancing to let participants know they are not be permitted to congregate outside of the start line.

This map shows the Wellness Walk course and start/finish line area.



## BASKETBALL SHOOTOUT

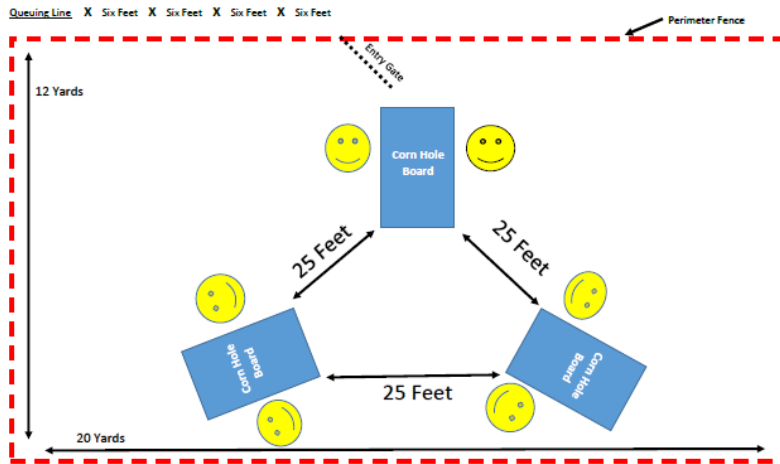
Basketball Shootout is an Open Event with four people on each team, two shooters and two rebounders. Two shooters have 60 seconds to score as many points as possible shooting from pre-marked spots of different point values. Shooters must alternate shots. Two rebounders retrieve and feed the ball back to the shooters. The total square footage of this event venue is 2,700 square feet, which equates to 675 square feet per participant. All four participants are socially distant due to the nature of the event. Basketballs will be sanitized between each round.



## CORN HOLE TOSS

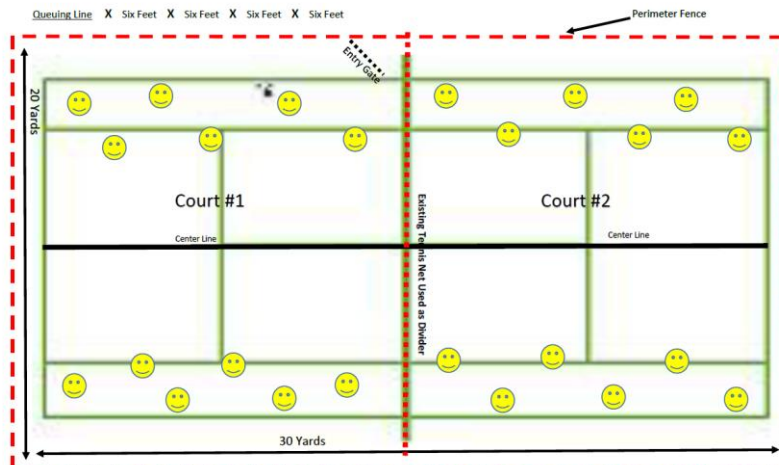
Corn Hole Toss is an Open Event with up to six people on each team. Participants have three minutes to score as many points as possible tossing bean bags full of corn onto corn hole boards that are 25 feet apart. Everyone on the team gets to throw as long as time allows and the points are added up for the team score. The total square footage of this event venue is 2,160 square feet, which equates to 540 square feet per participant. Participants are positioned at opposite ends of the board and are socially

distant at all times due to the nature of the event. The next-in-line participants will practice social distancing in the queue. Bags will be sanitized between rounds.



### WAVE 3 NEWS DODGE BALL TOURNAMENT

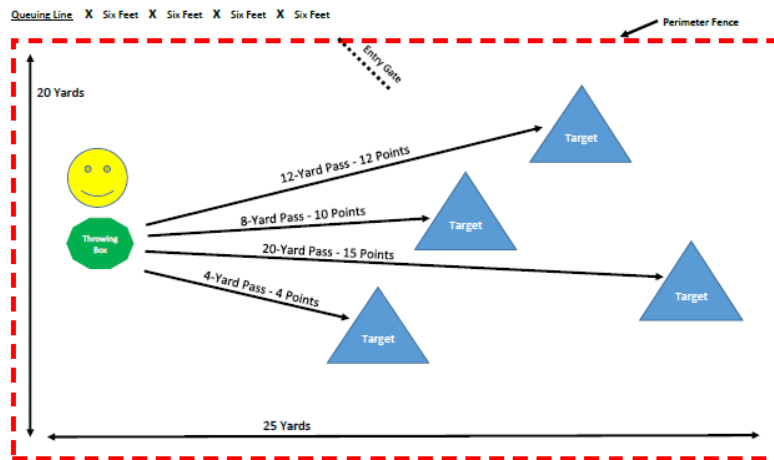
WAVE 3 News Dodge Ball is a single-elimination, Bracketed Event. Each round is best of three games. Each game begins with no more than six players and no less than three competing on a side. Teams can carry extra players to substitute. Dodge ball is a noncontact sport. LSC will set up four dodge ball courts with adequate space around and between courts. Each court is 5,400 square feet, which equates to 450 square feet per player to allow for social distancing. LSC expects 32 companies to field teams, and in a single elimination tournament, **16 teams – will play only one match**. Eight teams will play only two matches. The four teams that reach the semi-finals will play three total matches, and the two teams in the championship round will play four total matches.





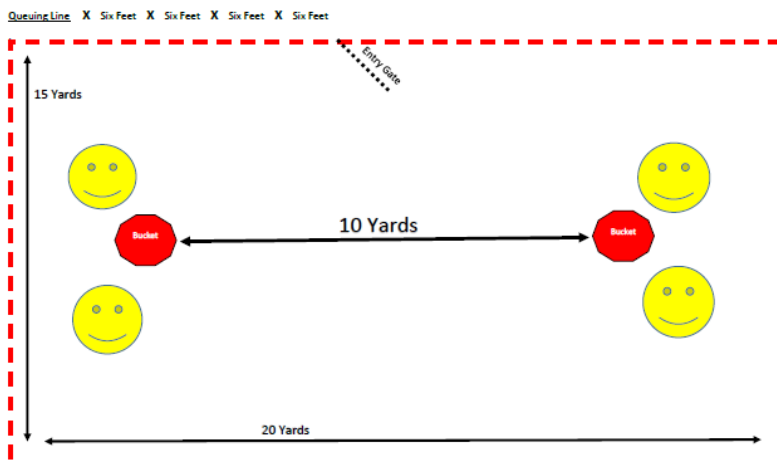
## FOOTBALL THROW

Football Throw is an Open Event with four people on each team. Each participant on the team will have five chances to score as many points possible by throwing footballs at targets from various distances, ranging from five yards to 20 yards. A participant may throw the football at any of the targets. Only one participant is on the field at a time, and the next-in-line participants will practice social distancing in the queue. All participants are socially distant due to the nature of the event. Footballs will be cleaned between each round.



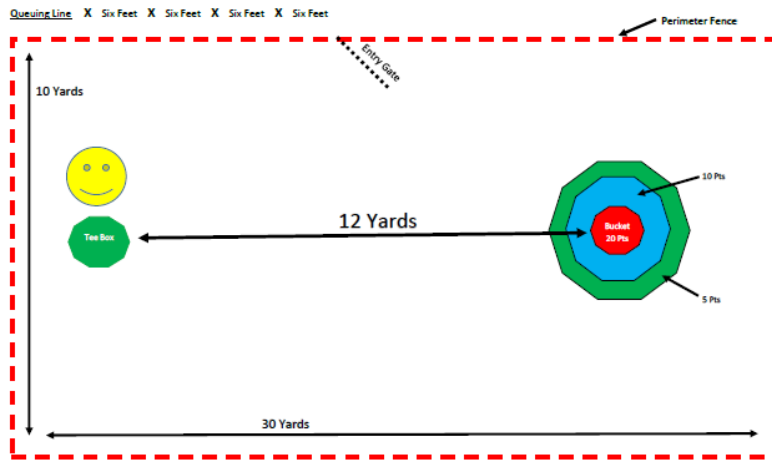
## FRISBEE TOSS

Frisbee Toss is an Open Event with four people on each team. Teams are comprised of two tossers and two retrievers. Teams will have two minutes to throw and catch as many Frisbees as they can – back and forth – from a distance of 10 yards. Successful catches placed in the basket are added for the team score. The total square footage of this event venue is 2,700 square feet, which equates to 675 square feet per participant. All four participants are socially distant due to the nature of the event. Frisbees will be sanitized between each round.



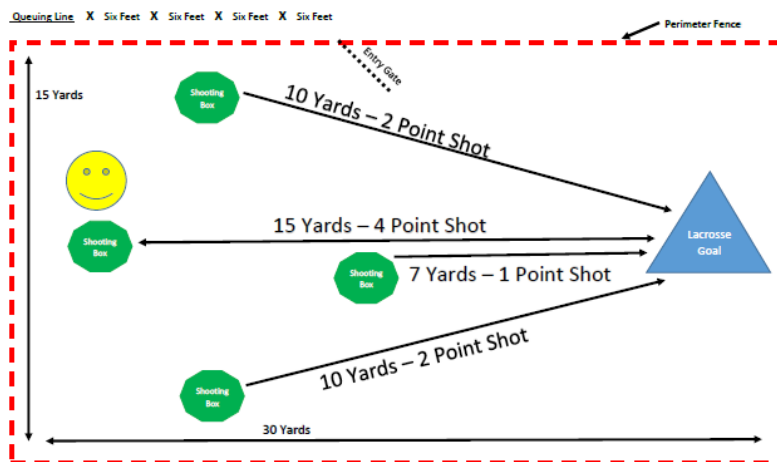
## GOLF CHIP CHALLENGE

Golf Chip Challenge is an Open Event with three people on each team. Each participant will get five shots from 15 yards to hit a golf ball into a chipping basket with three interior nets of varying sizes. Points will be determined based on where the golf ball lands – in the basket or in one of two concentric circles surrounding the basket. Only one participant is on the course at a time, and the next-in-line participants will practice social distancing in the queue. All participants are socially distant due to the nature of the event. Golf club grips will be sanitized between each round.



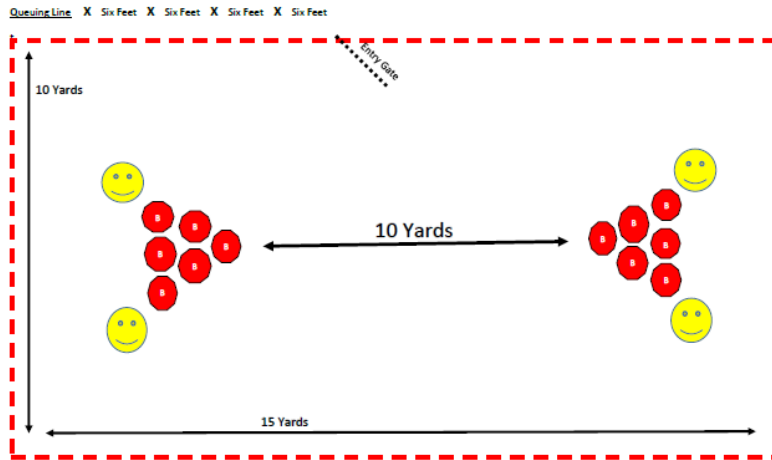
## LACROSSE SHOT

Lacrosse Shot is an Open Event with three people on each team. The field is 4,050 square feet. Each participant will have one minute to take a total of eight unguarded shots from four predetermined locations to score as many points as possible. One participant is on the field at a time, and the next-in-line participants will practice social distancing in the queue. All participants are socially distant due to the nature of the event. Sticks will be cleaned between each round.



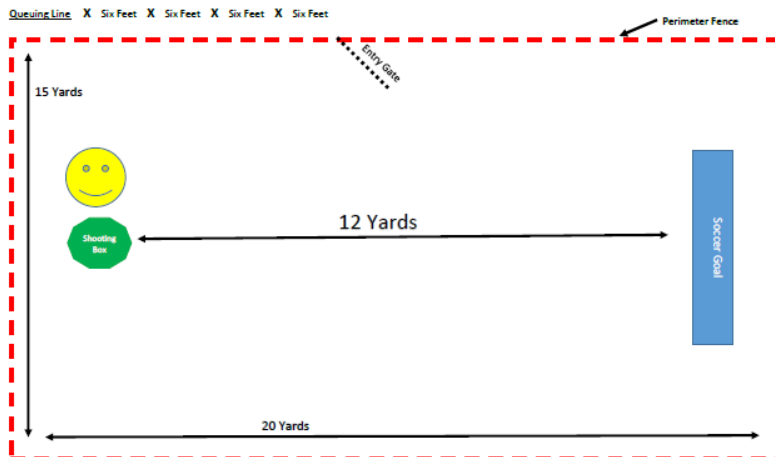
## TEAM LAWN PONG

Team Lawn Pong is a single-elimination, Bracketed Event with four people on each team, two throwers and two retrievers. Throwers will have three minutes to land as many balls as possible in the buckets at the other end of the court. Two retrievers collect errant shots and feed the ball back to the throwers. The total square footage of this event venue is 1,350 square feet, which equates to 337 square feet per participant. All four participants are socially distant due to the nature of the event. Balls will be sanitized between each round.



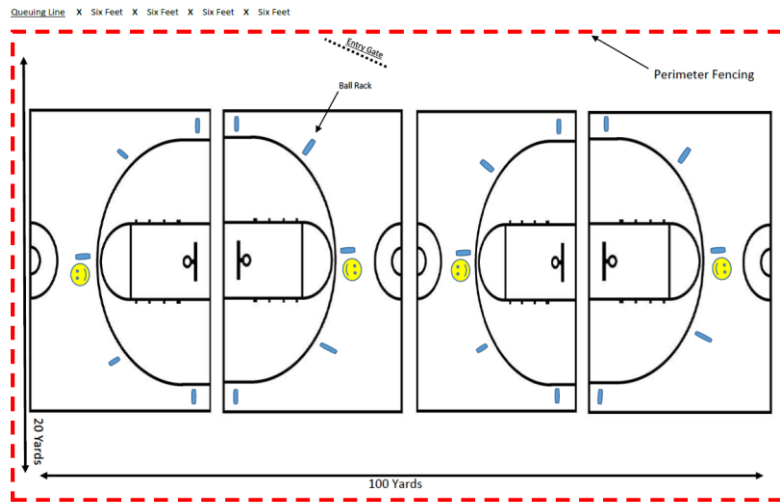
## SOCCER KICK

Soccer Kick is an Open Event with four people on each team. The field is 2,700 square feet. Each participant will kick five soccer balls unguarded from 12 yards away at a regulation-sized goal covered by a scoring grid. Points will be determined by the shot difficulty and are added for a team score. One participant is on the field at a time, and the next-in-line participants will practice social distancing in the queue. All participants are socially distant due to the nature of the event. Soccer balls will be sanitized between each round.



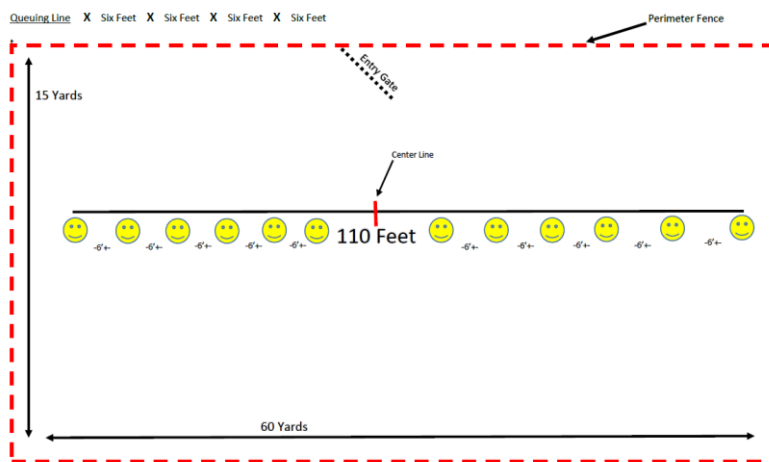
## THREE POINT SHOOTING CONTEST

Three Point Shooting Contest is a single elimination, Bracketed Event with up to five players on each team. Participants will have 30 seconds to make as many three-point shots as possible from each of five pre-determined spots. The total square footage of this event venue is 2,350 square feet, which equates to 470 square feet per participant. All participants are socially distant due to the nature of the event. Basketball balls will be sanitized between each round.



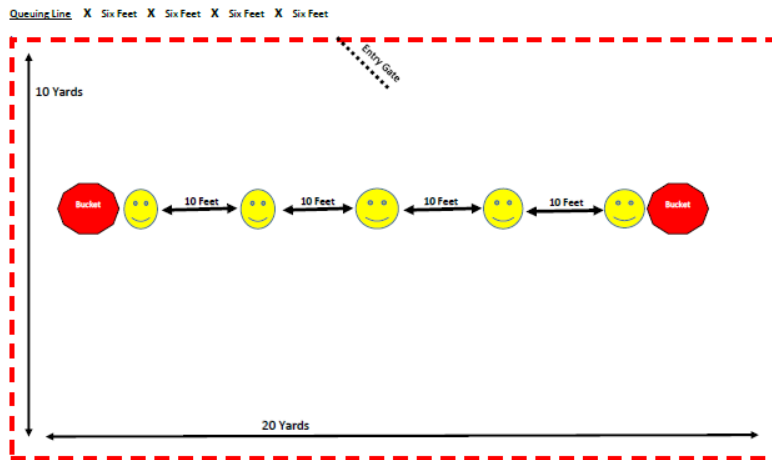
## REPUBLIC BANK TUG-OF-WAR

Tug-of-War is a single-elimination, Bracketed Event. A team tug-of-war tournament consists of six players on each team tugging at one time with a regulation rope. Winning team is determined when the rope is pulled past the designated line. Each round is best of three matches. Teams can carry extra players to substitute. LSC will increase the length of the rope to ensure a minimum of six feet between participants on each team. The total square footage of the field is 8,100 square feet, which equates to 675 square feet per participant. The field of play will be set up so that substitutes and officials can practice social distancing. LSC will require participants to wear gloves and masks during this event.



## WATER BALLOON TOSS

Water Balloon Toss is an Open Event. Five team members are placed in a single line spaced 10 feet apart. Participants will have 60 seconds to pass 10 water balloons down the line to place into a bucket. The balloons are then passed back up the line, and a point is scored for every intact balloon placed back in a bucket. The total square footage of this event venue is 1,800 square feet, which equates to 225 square feet per participant. Team members are socially distant during this game. Balloons will be replaced between every round.



## TRILOGY HEALTH SERVICES TEAM TENT AREA

Each company will be provided a designated location in the Trilogy Health Services Team Tent Area to use as a staging area for team check in and for serving drinks, snacks and food. LSC will provide each team a 10x10 tent with no sides; LCG will double the size of each company's tent area to 20x20 (400 square feet) compared to previous years. From experience, we anticipate that 12-15 team members will be in the team area at any given time, which equates to 27-33 square feet per participant. LSC will encourage team members to wear masks and practice social distancing while in the team tent area. If companies choose to provide hydration and snacks or food for employees, LSC will require companies to serve only bottle drinks and pre-packed food and snacks. The map below is a sample of one of three team tent areas that will be set up at Sawyer State Park



## AWARDS

There will be no awards ceremonies following the event. A virtual celebration will be planned and promoted to all participants to support and celebrate winners from each division and the overall Louisville Corporate Games winner.